

Pathways to pages: How to open the most frequently used OMPs.

The homepage features a menu bar positioned at the top. This menu bar provides access to various Object Management Pages (OMPs). To navigate to an OMP, click on the relevant top-level menu item. This action will reveal a dropdown menu, where most OMPs are listed as second-level menu items.

Below is a table with three columns for easy navigation:

- **Column 1:** Displays the label of the top-level menu item visible on the menu.
- **Column 2:** Shows the label of the second-level menu item that opens an OMP. Please note that this column does not list every item in the dropdown, but only those that lead to OMPs.
- **Column 3:** Lists common reasons for opening the corresponding OMP. Please note that the basic operations such as creating and deleting objects for the OMP will not be listed for any row as these are the most fundamental and obvious uses of an OMP.

This table serves as a quick reference guide to the most frequently used OMPs and their access points from the menu.

Top-level menu labels	Second-level	Most common reasons for opening the OMP
Currencies and banking	Currencies	Updating the exchange rate for a currency.
	Banking details	Enabling or disabling a set of banking details so as to include or exclude them from a document (i.e. quotation, invoice).
Employees	Employees	Updating the password for a user/employee who may have forgotten their login credentials.
Form settings	Forms	
	Form inputs	Enabling or disabling an input from a form.

	Form input elements	
Inventory	Inventory items	Updating the sales price for any inventory item.
	Inv. item categories	
Services	Services	Updating the sales prices for any service.
	Serv. categories	
Partners	Corporates	To view the statement for a particular corporate.
	Referrers	
	Suppliers	
Accounts	GL accounts list	
Medical aid	Claims	To submit a batch of claims online.
	Claim invoices	
	Society claim amounts	
	Society shortfalls	
	Society claim limits	
	Medical disciplines	

Revision #13

Created 2024-05-13 08:56:42 UTC by Thokozani Msebele

Updated 2024-05-13 14:36:52 UTC by Thokozani Msebele