

Transferring an admitted patient from one ward to another.

If a healthcare center **does not** offer admission services, the forthcoming explanation pertaining to the use of the terms **consultation** and **admission** within this manual may be disregarded. In such instances, any reference to admission within this manual would not be applicable to such a center.

In this manual, the term **consultation** serves as an umbrella term that includes both **consultations** and **admissions**. These two events are managed through a unified interface, with minor variations to accommodate their unique requirements (for instance, the admission interface incorporates a discharge button).

While the interface largely remains consistent, there are instances where differentiation becomes necessary. In such scenarios, the term Consultation is specifically used when the interface is accessed for an **inpatient**, while Admission refers to the interface as it appears for an **outpatient**. An inpatient is a patient who stays in the hospital for one or more nights while receiving treatment. On the other hand, an outpatient is a patient who visits a healthcare facility for diagnosis or treatment but does not stay overnight.

Instructions :

1. Go to the homepage and click a consultation from either the **pending** or **ongoing** tables, or open an admission from one of the **admission ward** tables.
 2. Click the More toolbar button. This moves the toolbar one level down to expose a different set of toolbar buttons.
 3. Click the Ward Transfer toolbar button to open the Ward Selector page.
 4. Search and select a ward using the input on the Ward Selector page.
 5. To complete the ward transfer, click the Next toolbar button.
 6. A notification will then appear on the Consultation page, confirming the successful ward transfer. To update the Consultation page, click **Ok** in the notification. Please note that any unsaved data on the Consultation page, such as comments, notes, or prescriptions, will be automatically saved before the page refreshes.
-

Revision #10
Created 2024-05-08 21:34:30 UTC by Thokozani Msebele
Updated 2024-05-09 21:25:19 UTC by Thokozani Msebele