

Payment page instructions.

[Click here](#) for more information on the Payment page.

The Payment page facilitates the recording of transactions in either a single or multiple currencies, utilizing the system's three payment methods. These payment methods are :

- Cash
 - Electronic (i.e. bank transfers, mobile money transfers)
 - Credit
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The Payment page only opens on computers where the **Payment processing setting** is activated. If this setting is deactivated, transactions are processed on a credit basis (applicable only for patients with an enabled credit status), and subsequently, the Change page momentarily opens in place of the Payment page. For further details on the Payment processing setting, please [click here](#).

Upon capturing of the full payment, the Process button becomes green and triggers automatically. If the patient is on a medical aid policy, and the transaction being processed includes at least one claim, then the next window which opens is the Claimable Items page. Otherwise the Change page opens.

In the case that the Claimable Items page is opened, [click here](#) for instructions as to how to complete it.

Ultimately, whether the Claimable Items page is first opened or not, the payment capturing process ends with the opening of the Change page.

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